

## INFORMATION CLAUSE FOR EMPLOYEE CANDIDATES

We inform that the Administrator of your personal data (hereinafter referred to as "Data") is ENPROM Sp. z o.o. with its head office in Warsaw, ul. Taneczna 18C, 02-829 Warsaw, Poland, entered in the Register of Entrepreneurs of the National Court Register kept by the District Court for the capital city of Warsaw in Warsaw, XIII Commercial Division of the National Court Register under KRS number: 0000365831, with share capital in the amount of 1.125.000,00 PLN, NIP: 701-02-61-504, REGON: 14261466, (hereinafter referred to as the "**Administrator**")

Personal data is given freely by the candidates, however its collection is necessary for the recruitment process. As the Administrator, we process the Data for individuals who would like to be employed given by any possible recruitment channels; including especially processing of all Data given to us within application and collected during the recruitment process. We can process the following data during the recruitment process (processing of some data may depend on your agreement): Identification data, telephone and address data, education data, skill and current employment data, allowances and certification data, and any other data given to us during the recruitment process.

The legal basis of data processing requirement is article 6(1a) of GDPR and article 22(1) §1 of the Polish Labour Code (Polish Journal of Laws of 2018, item 917). You are entitled to require to access your personal data, correct or remove them, and to limit their processing; to object to the data processing to data transfer, and to lodge a complaint to the President of the Personal Data Protection Office. You are entitled to withdraw your consent at any moment with no impact on legal compliance of the processing that had already been done before the consent was withdrawn. Statement of withdrawal of your agreement to process the personal data shall be given in writing to the address of the Administrator, or in an electronic form to [odo@enprom.pl](mailto:odo@enprom.pl).

Personal data shall be processed only in relation to the recruitment process, however no longer than up to 6 months after you have filed your application; and if you agreed to data processing in the future recruitment processes, also up to a year since you have filed your application. After this period your data is removed.

